March 27, 2020

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

Pursuant to section 451 of the District of Columbia Home Rule Act (D.C. Official Code § 1-204.51) and the Procurement Practices Reform Act (D.C. Official Code §§ 2-351.01 et seq.), enclosed for consideration and approval by the Council of the District of Columbia is proposed Modification No. M0006 to Contract No. CW57630 with Obverse, Inc. to exercise option year two in the amount of $10,000,000.00. The period of performance is from April 23, 2020 to April 22, 2021.

Under the proposed modification, Obverse, Inc. shall continue to provide information technology equipment and software.

I am available to discuss any questions you have regarding the proposed contract. In order to facilitate a response to any questions you may have, please have your staff contact Marc Scott, Chief Operating Officer of the Office of Contracting and Procurement, at 202-724-8759. I look forward to a favorable consideration of this contract.

Sincerely,

Muriel Bowser

Enclosure
Pursuant to section 202(c-3) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c-3), the following contract summary is provided:

COUNCIL CONTRACT SUMMARY

(A) Contract Number: CW57630

Proposed Contractor: Obverse, Inc.

Contract Amount (Option Amount):
- Minimum $10.00
- Maximum $10,000,000.00

Term of Contract: April 23, 2020 through April 22, 2021

Type of Contract: Indefinite Delivery/Indefinite Quantity with payment based upon fixed prices.

(B) Identifying number of the underlying contract, including the identifiers assigned to the underlying contract by the Council for the base period and any subsequent option periods:

- CA22-0448 Base Year - $10,000,000.00
- CA23-0085 Option Year One - $10,000,000.00
- TBD- Option Year Two - $10,000,000.00
- TBD – Option Year Three - $10,000,000.00
- TBD – Option Year Four - $10,000,000.00

(C) A statement that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):

The Citywide Clean Hands report indicates Obverse, Inc. is current with its District taxes as of 2/7/20.

(D) A statement that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

The Agency Fiscal Officer has certified that funds for the minimum quantity of ten dollars ($10.00) are available for FY2020 and the minimum quantity funds for FY2021 have been budgeted by the agency. See Funding Certifications.
CERTIFICATE OF CLEAN HANDS

OBVERSE INC.
6856 EASTERN AVE NW STE 210
WASHINGTON, DC 20012-2166

EIN : *****5908

As reported in the Citywide Clean Hands system, the above referenced individual or entity has no outstanding liability with the District of Columbia. As of the date herein, you have complied with the following official DC code and therefore are issued this Certificate of Clean Hands.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS AND FEES
CHAPTER 28. GENERAL LICENSE LAW
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT
§ 47-2862. Prohibition against issuance of license or permit.

Authorized By Marc Aronin
Chief, Collection Division

Date: Friday this 7th day of February  2020 04:48 PM
Tracking#: 1230647

This document is a certified, complete and true copy.
MEMORANDUM

TO: George Schutter, Chief Procurement Officer  
   Office of Contracting and Procurement

FROM: Alemayehu Awas  
      Agency Fiscal Office

DATE: February 7, 2020

SUBJECT: Certification of Funding Availability for DCSS Contracts

Public Performance Management LLC  
CW59871
Obverse, Inc.  
CW57630
Carlyn Madden Consulting Services  
CW76706
Professional Management Consulting Services  
CW37582

PERIOD: October 1, 2019 thru September 30, 2020

This is to certify that the Office of Contracting and Procurement has $10,000.00 in its FY2020 budget to cover potential costs that may be incurred if a minimum order is not achieved for the District of Columbia Supply Schedule (DCSS) contracts.

Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of $10.00 for the base year and four option years. Any additional orders placed on the DCSS contracts will be encumbered by the ordering agency prior to issuance. There are approximately 420 contractors on the DCSS, and it is estimated that $10,000.00 would be sufficient to cover the possibility of having to pay $10.00, upon request, to multiple contractors.
MEMORANDUM

TO: George Schutter, Chief Procurement Officer
Office of Contracting and Procurement

FROM: Alemayehu Awast
Agency Fiscal Officer

DATE: February 7, 2020

SUBJECT: Certification of Funding Availability for DCSS Contracts

Public Performance Management LLC          CW59871
Obverse, Inc.                                 CW57630
Carlyn Madden Consulting Services             CW76706
Professional Management Consulting Services  CW37582

PERIOD: October 1, 2020 thru September 30, 2021

This is to certify that the Office of Contracting and Procurement will allocate $10,000.00 in its FY2021 proposed financial plan to cover potential costs that may be incurred if a minimum order is not achieved for the District of Columbia Supply Schedule (DCSS) contracts.

Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of $10.00 for the base year and four option years. Any additional orders placed on the DCSS contracts will be encumbered by the ordering agency prior to issuance. There are approximately 420 contractors on the DCSS, and it is estimated that $10,000.00 would be sufficient to cover the possibility of having to pay $10.00, upon request, to multiple contractors.

Funding to cover these contracts is contingent upon availability of District's budget appropriations for FY2021.