FY 2020 Reprogramming Request for $255,360 of Capital Funds Budget Authority between Capital Projects for the DC Public Library.

**Please contact Information Systems Division for a framed copy**

7. ☑ REPROGRAMMING REQUEST
8. ☑ AMENDMENT(S) _____ Bill No. _____________ / _____ PR No.
9. ☑ PUBLIC HEARING NOTICE
10. ☑ PUBLIC ROUNDTABLE NOTICE
11. ☑ PUBLIC OVERSIGHT HEARING/ PUBLIC OVERSIGHT ROUNDTABLE NOTICE
12. ☑ HEARING RECORD
13. ☑ OTHER CORRESPONDENCE

FILED BY

CHAIRMAN, MEMBER OR COMMITTEE
Muriel Bowser  
Mayor  

March 31, 2020  

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, DC 20004-3001  

SUBJECT: FY 2020 Reprogramming Request for $255,360 of Capital Funds Budget Authority between Capital Projects for the DC Public Library  

Dear Chairman Mendelson:  

I am transmitting a request to reprogram $255,360 of Fiscal Year 2020 Capital budget authority between capital projects for the DC Public Library (DCPL). Pursuant to the Reprogramming Policy Act of 1980, D.C. Official Code § 47-361(a) and to the Consolidated Appropriations Act, 2019, approved February 15, 2019 (P.L. 116-6), I am submitting this request as required.  

Specifically, this action will reprogram budget authority from DCPL’s capital project General Improvements (LB310C), Comptroller Source Group 41 (Contractual Services) to the newly created capital project DCPL Fleet Vehicles (FLT01C), Comptroller Source Group 70 (Equipment).  

In accordance with the Capital Project Clarification Act of 2009 requirements for a new project, the following information is provided:  

Project: FLT01C – DCPL Fleet Vehicles  

1. Description of the scope of the project: To replace DCPL Delivery Fleet vehicles as their useful life ends and/or repair costs become too expensive.  

2. Description of the purpose of the project: To replace DCPL Delivery Fleet vehicles as their useful life ends and/or repair costs become too expensive. The vehicles are used to transport books throughout the entire DCPL system.  

4. **Estimated impact on the operating budget:** Reduced Fleet Repairs and Maintenance.

5. **Geographic Location:** City-wide.

6. **Facility Name or identifier:** N/A.

Thank you for your consideration of this request. I look forward to the Council’s favorable action on this request.

Sincerely,

[Signature]

Murriel Bowser
Mayor of the District of Columbia

Enclosure

cc: Rashad M. Young, City Administrator
    Jeffrey S. DeWitt, Chief Financial Officer
    Jennifer Budoff, Budget Director, Council of the District of Columbia
    Jennifer Reed, Director, Office of Budget and Performance Management, Office of the City Administrator
    Angell Jacobs, Deputy Chief Financial Officer and Chief of Staff, Office of the Chief Financial Officer
    Gordon McDonald, Deputy Chief Financial Officer, Office of Budget and Planning
    Sherrie Greenfield, Interim Director, Capital Budget/CIP, Office of Budget and Planning
    Richard Reyes-Gavilan, Executive Director, DC Public Library
    Angelique Hayes Rice, Associate Chief Financial Officer, Government Operations Cluster
    Christine Mukolwe, Budget Director, Government Operations Cluster
    Cherylle Pacana, Agency Fiscal Officer, DC Public Library
    Gerald Montoya, Director, Office of Policy and Legislative Affairs, Executive Office of the Mayor
Dear Chairman Mendelson:

Pursuant to the Reprogramming Policy Act of 1980, D.C. Official Code § 47-363(a) and the Consolidated Appropriations Act, 2020, approved December 20, 2019 (P.L. 116-93), the Office of the Chief Financial Officer (OCFO) has reviewed the Mayor’s request to reprogram Capital funds budget authority and allotment in the amount of $255,360 within the District of Columbia Public Library (DCPL).

The reprogramming is needed to replace the current fleet of four delivery vehicles, which are beyond their useful lives. Capital budget will be reprogrammed from DCPL-owned and implemented project, LB310C – General Improvements – Libraries, to a new DCPL-owned and implemented project, FLT01C – DCPL Fleet Vehicles.

Capital funds budget is available in the DCPL General Improvements project because it had not been expended for its intended use. The reprogramming will ensure that the budget is aligned with the higher-priority need.
The Office of Budget and Planning’s analysis indicates that the reprogramming will not have an adverse impact on DCPL’s budget or the District’s financial plan. The OCFO has no objection to this reprogramming request.

Sincerely,

Jeffrey S. DeWitt
Chief Financial Officer

Enclosure

cc: Muriel Bowser, Mayor of the District of Columbia
Rashad M. Young, City Administrator
Jennifer Budoff, Budget Director, Council of the District of Columbia
Jennifer Reed, Director, Office of Budget and Performance Management, Office of the City Administrator
Angell Jacobs, Deputy Chief Financial Officer and Chief of Staff, Office of the Chief Financial Officer
Gordon McDonald, Deputy Chief Financial Officer, Office of Budget and Planning
Sherrie Greenfield, Interim Director, Capital Budget/CIP, Office of Budget and Planning
Richard Reyes-Gavilan, Executive Director, District of Columbia Public Library
Angelique Hayes Rice, Associate Chief Financial Officer, Government Operations Cluster
Christine Mukolwe, Budget Director, Government Operations Cluster
Ronan Gulstone, Director, Office of Policy and Legislative Affairs, Executive Office of the Mayor
Muriel Bowser  
Mayor

MAR 11 2020

Jeffrey S. DeWitt  
Chief Financial Officer  
Office of the Chief Financial Officer  
1350 Pennsylvania Avenue, NW, Suite 209  
Washington, D.C.  20004

Dear Mr. DeWitt:

Pursuant to the Reprogramming Policy Act of 1980, (D.C. Official Code § 47-363 et seq.), I am submitting a request to reprogram FY20 Capital Budget Funds in the amount of $255,360 within the District of Columbia Public Library to cover the cost of replacing the current fleet of four (4) delivery vehicles which are in dire need of replacement. The funds will be reprogrammed as outlined on the attached attribute sheet.

Details of the request are contained in the agency’s submission. Thank you for your consideration of this request. I look forward to the Chief Financial Officer’s favorable review of this request.

Sincerely,

Muriel Bowser

Enclosure

cc: Gordon McDonald, Deputy CFO for Budget and Planning  
John J. Falcicchio, Chief of Staff
Memorandum

TO: Office of Policy and Legislative Affairs
    Executive Office of the Mayor

THRU: Angelique Rice
       Associate Chief Financial Officer
       Government Operations Cluster

FROM: Cherylle Pacana
      Agency Fiscal Officer
      DC Public Library

      Richard Reyes-Gavilan
      Executive Director
      DC Public Library

DATE: January 21, 2020

SUBJECT: FY20 Request to Reprogram Capital Budget in the Amount of $255,360.00 from Capital Project LB310C (General Improvements - Libraries) to New FLT01C (DCPL Fleet Replacement)

This is a request to reprogram capital budget funds in the amount of $255,360.00 from LB310C to FLT01C to enable DCPL to replace four (4) delivery vehicles that are used for library material/supply delivery and distribution. The vehicles are estimated at $63,840.00 each.

Why are the funds needed?

The funds are needed to replace the current fleet of four delivery vehicles which are in dire need of replacement. The current vehicles were purchased in 2013 and have an average of 35k miles each. The trucks are driven five (5) days a week in a tight, congested urban environment and are in operation for 5-6 hours per day. Some of DCPL's vehicles have rust holes in the framing and roofs getting library materials wet (and damaged) when transported in the rain.

Is this a reprogramming to restore a budget cut authorized by the Mayor and/or Council?

No.
How will the funds be reprogrammed?

Capital budget in the amount of $255,360.00 will be reprogrammed from LB310C (General Improvements – Libraries) to the newly established DCPL project, FLT01C (DCPL Fleet Replacement).

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project</th>
<th>Title</th>
<th>Amount</th>
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<td>CEO</td>
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<td>General Improvements - Libraries</td>
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<tr>
<td>CEO</td>
<td>FLT01C</td>
<td>DCPL Fleet Replacement</td>
<td>$255,360,000</td>
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</table>

In accordance with the Capital Project Clarification Emergency Act of 2009 requirements for a new project, the following information is provided:

1. **Description of the scope of the project**: To replace DCPL Delivery Fleet vehicles as their useful life ends and/or repair costs become too expensive.
2. **Description of the purpose of the project**: To replace DCPL Delivery Fleet vehicles as their useful life ends and/or repair costs become too expensive. The vehicles are used to transport books throughout the entire DCPL system.
3. **Estimated Fully-funded cost**: $255,360.
4. **Estimated impact on the operating budget**: Reduced Fleet Repairs and Maintenance.
5. **Geographic Location**: City-wide.
6. **Facility Name or identifier**: N/A.

Why are the funds available?

These funds are available in the DCPL General Improvements budget. DCPL is finalizing its Facilities Master Plan (FMP) and a Facilities Condition Assessment (FCA) has been completed as part of the plan. Based upon the findings of the FCA, DCPL does not anticipate any large expenditures this fiscal year for infrastructure replacement.

What hardship will the District face if the action is postponed until the subsequent fiscal year?

Without this reprogramming, the current vehicles will continue to experience repair problems that are becoming more expensive and are taking the vehicles offline for longer periods. This directly impacts DCPL's ability to provide timely material and supply delivery to neighborhood libraries for use in providing services to the community.

What programs, services or other purchases will be delayed as a result of the action, and the impact on the program or agency?

No other projects will be delayed by this action.
Should you have any questions, please contact Kim Fuller, Director of Facilities Management, DC Public Library, at 202-442-6069.

Attachments

cc: Gordon McDonald, Deputy CFO for Budget and Planning
    Joi Mecks, Chief of Staff, DCPL
    Barbara Jumper, Chief Business Officer, DCPL
    Kory Miller, Budget Officer, DCPL
    Kim Fuller, Facilities Director, DCPL
### CAPITAL BUDGET REPROGRAMMING REQUEST

**Government of the District of Columbia**

**Originating Agency:** CE0 DC Public Library

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<th>Type of Change:</th>
<th>Approval Levels</th>
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<tr>
<td>X Shift between Phases</td>
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<td>X Shift between Subprojects</td>
<td>Congress</td>
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<td>Substantive Change in Scope of Work</td>
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**Agency FROM Which Funds are Being Reprogrammed:**

- Signature of Agency Director
- Signature of Associate Chief Financial Officer

**Agency TO Which Funds are Being Reprogrammed:**

- Signature of Agency Director
- Signature of Associate Chief Financial Officer

**TOTAL AMOUNT OF REPROGRAMMING REQUEST:** 255,360.00

<table>
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**JUSTIFICATION:** The funds are needed to replace DCPL's

**Certification by Agency CFO:**

![Signature](Signature)

**Date:** 1/22/20
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