The Honorable Phil Mendelson  
Chairperson  
Council of the District of Columbia  
1350 Pennsylvania Avenue, NW  
Suite 504  
Washington, DC 20004  

Dear Chairman Mendelson:

Pursuant to D. C. Official Code §2-352.02a, enclosed for consideration by the Council of the District of Columbia is the Resolution and proposed Contract CFOPD-14-C-031 with Fast Enterprises, LLC. The proposed contract is the result of Request for Proposal CFOPD-13-R-019 that was issued March 1, 2013. The term of the proposed contract is a base period of five years with two, one-year option periods. The proposed contract amount is $37,400,000 for the base period.

The purpose of the proposed contract with Fast Enterprises, LLC is to provide services and equipment for a Modernized Integrated Tax System (MITS) for the District. The services include implementation of an integrated set of one or more commercial off the shelf (COTS) products to support tax functionality.

As always, I am available to discuss any questions you may have regarding the proposed contract. In order to facilitate a response to any questions concerning the proposed contract, please have your staff contact Joseph A. Giddis, Director of the Office of Contracts for the Office of the Chief Financial Officer at (202) 442-7012.

Sincerely,

Jeff DeWitt  
Chief Financial Officer  

cc: Nyasha Smith, Secretary, Council of the District of Columbia
COUNCIL CONTRACT SUMMARY

Pursuant to Section 202(c) of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law § 18-037); D.C. Official Code §2-352.02(c), the following contract summary is provided.

(1) The proposed contractor, contract amount, unit and method of compensation, contract term, and type of contract:

- **Prime Contractor:** Fast Enterprises, LLC
- **Subcontractors:** Enlightened, Inc. and West End Travel, Inc.
- **Contract Amount:** The proposed contract dollar value is $37,400,000.00.
- **Unit and method of compensation:** United States Dollars (USD) in accordance with Section B, Pricing, of the contract.
- **Contract Term:** The contract has a base period of five (5) years with two (2), one (1) year options.
- **Contract Type:** Fixed Price

(2) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

The purpose of the proposed contract with Fast Enterprises, LLC is to provide services and equipment for a Modernized Integrated Tax System (MITS) for the District. The services include implementation of an integrated set of one or more commercial off the shelf (COTS) products to support tax functionality. The services and deliverables are approved by the COTR in accordance with Sections B and C of the contract.

(3) The selection process, including the number of offerors, the evaluation criteria:

Pursuant to D.C. Code § 2-303.04 and 27 DCMR § 1600, the competitive sealed proposal method was used to procure these services. The request for proposal Solicitation No. CFOPD-13-R019 for MITS was issued on March 1, 2013. On the proposal due date of May 10, 2013, three proposals had been received in response to the solicitation from the following firms:

1. Fast Enterprises, LLC
2. IntraSoft International USA
3. Revenue Solutions, Inc.

The Source Selection Evaluation Board evaluated the proposals. The Technical Proposals were evaluated based on approach and plan, experience, qualifications of personnel, companies profile and stability, financial capability, response to functional requirements, technology, and other requirements. The Technical Proposal was worth 70 points and the Pricing Proposal was worth 30 points for a total of 100 points. It was determined that IntraSoft International USA was no longer in the competitive range and that Fast Enterprises, LLC and Revenue Solutions, Inc. remained in the competitive range. Fast Enterprises, LLC received the highest total points.

(4) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and prior performance on contracts with the District government:
Since 1998, Fast Enterprises, LLC (FAST) has worked with local, state/provincial, and national
governments to implement systems used to administer a wide variety of government programs.
FAST has over 430 professionals dedicated to meeting client business needs. Critical functions of
FAST’s proposed COTS GenTax integrated tax solution are in production at 25 tax agencies
processing similar taxes and fees as the District. GenTax is in production for over 850 account
types and is currently processing major tax types such as individual income tax, corporate income
tax, withholding tax, and sales tax/VAT for multiple client agencies. In all, GenTax is in use by
nearly 22,000 government employees at agencies that collectively administer more than 83 million
active taxpayer accounts and serve a combined population of over 136 million. FAST’s credentials
and capabilities in providing government organizations with industry leading COTS integrated tax
system (ITS) solutions are substantiated in a December 23, 2010, Gartner Industry Research report
titled “Critical Capabilities for Integrated Tax System COTS Products, 2010”.

A February 17, 2014 Dun and Bradstreet report on FAST presents that company is financially
stable to provide the proposed contract services. The FAST personnel proposed for the contract
have extensive experience in tax system implementation, tax administration on state and local
levels, and extensive experience in working with the GenTax solution. FAST has satisfactory prior
performance on contracts with the District government and with its current clients.

(5) Performance standards and expected outcomes of the proposed contract:

The contract shall be performed as defined in Section C of the contract.

(6) A certification that the proposed contract is within the appropriated budget authority for the
agency for the fiscal year and is consistent with the financial plan and budget adopted in
accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

The funding certification is included in this Council package.

(7) A certification that the proposed contract is legally sufficient, including whether the proposed
contractor has any currently pending legal claims against the District:

Legal Sufficiency is provided in this Council package.

(8) A certification that the proposed contractor is current with its District and federal taxes or
has worked out and is current with a payment schedule approved by the District or federal
government:

Fast Enterprises, LLC has received tax compliance from both the Department of Employment
Services (DOES) and from the Office of Tax and Revenue (OTR).

(9) The status of the proposed contractor as a certified local, small, or disadvantaged business
enterprise, as defined in the Small, Local, and Disadvantaged Business Enterprise
Development and Assistance Act of 2005, effective October 20, 2005 (D.C. Law 16-33; D.C.
Official Code § 2-218.01 et seq.):

Fast Enterprises, LLC is not a Certified Business Enterprise (CBE). Fast Enterprises, LLC has two
(2) CBE in its subcontracting plan for its 35% CBE goal: Enlightened, Inc. and West End Travel,
Inc. The subcontracting plan and CBE certifications are included in the Council package.

(10) Other aspects of the proposed contract that the CPO considers significant:
None.

(11) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:

Fast Enterprises, LLC does not appear on the Federal Excluded Parties List or the District Excluded Parties List.

(12) Where the contract, if executed, will be made available online:

The contract modification shall be available online at the following website address: https://sites.google.com/a/dc.gov/ocfo-procurements

[Signature]

Joseph A. Giddey
Director
Office of Contracts
OFFICE OF TAX AND REVENUE
TAX VERIFICATION RESPONSE

REQUESTOR: ____________________________ CARLA ROANE

AGENCY: ____________________________ OCFO

VENDOR NAME: ____________________________ FAST ENTERPRISES, LLC FEIN: 12-3959609

TO BE COMPLETED BY THE OFFICE OF TAX AND REVENUE

X The prospective contractor is in compliance with the filing and payment requirements of the District of Columbia tax laws. CFOPD-14-C-031

□ The prospective contractor/individual is not liable for the tax filing requirements of the District of Columbia.

□ The prospective contractor is not in compliance with the tax filing and payment requirements of the District of Columbia Tax Law. The contractor may obtain details of the tax deficiency and make arrangements to correct this by contacting the Revenue Officer whose signature appears below.

□ The prospective contractor has recently been registered with the District of Columbia and has not incurred any liabilities so far.

□ Our records indicate that the prospective contractor is not registered to do business in the District of Columbia. Please contact the Office of Tax and Revenue, Customer Service Office at (202) 727-4829 to request a form FR-500 (Combined Registration Application) which must be fully completed and submitted to the address indicated on the form Office of Tax and Revenue, PO Box 470 Washington, DC 20044-0470 or register online at: https://www.taxpayerservicecenter.com/FR500.Instructions.jsp.

______________________________
Collections Manager

______________________________
Senior Revenue Officer

4/1/2014
Date

202-442-6588
Telephone Number
GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF EMPLOYMENT SERVICES
Office of Unemployment Compensation/Tax Division

TAX VERIFICATION RESPONSE - DOES

CONTRACT SPECIALIST: CARLA ROANE
AGENCY: OCFO
VENDOR NAME: FAST ENTERPRISES LLC
D.C.DOES SUI ACCOUNT #: 173817 FEDERAL ID #: 133958609

TO BE COMPLETED BY THE DEPARTMENT OF EMPLOYMENT SERVICES TAX DIVISION

THE DEPARTMENT OF EMPLOYMENT SERVICES CERTIFIES THAT:

[ ] The prospective Contractor is "IN COMPLIANCE" with the tax filing and payment requirements of the District of Columbia Unemployment Tax Laws or is in compliance with an established payment plan.

[ ] The prospective Contractor is "NOT IN COMPLIANCE" with the tax filing and payment requirements of the District of Columbia Unemployment Tax Laws. The Contractor may obtain details of the tax deficiency and make arrangements to correct this deficiency by contacting the tax enforcement officer whose name and telephone number follow:

Tax Enforcement Officer: Doris Artis Phone #: (202) 741-8693

Comments

[Signature]

UI Tax Officer

4/1/2014

DATE

(202)-698-3564

TELEPHONE/FAX NUMBER

This response/certification is valid for 90 days from the date specified above.

ATT: Compliance Officer
Office of Unemployment Compensation - Tax Division - 4058 Minnesota Avenue, NE, Washington, DC 20019
For more information, please go to the DOES Web Site at http://www.does.dc.gov/

Rev. 4/2014
MEMORANDUM

TO: Joseph Giddis, Director
Office of Contracts

FROM: Paul Lundquist
Executive Director

DATE: March 20, 2014

SUBJECT: Funding Certification – Modernized Integrated Tax System (MITS)

By this memorandum I certify that funding is available in the amount of $37,400,000 for the services and equipment for a Modernized Integrated Tax System (MITS) for the District. The services include implementation of an integrated set of one or more commercial off the shelf (COTS) products to support tax functionality.

Pursuant to PPRA §202(c)(6), the proposed contract is within the appropriated capital budget authority for the agency. The proposed contract is consistent with the financial plan and budget adopted in accordance with D.C. Code §47-392.01 and §47-392.02.

Please contact me if you have any questions or would like additional information.
MEMORANDUM

TO: Jeff DeWitt
Chief Financial Officer

THRU: David Tseng
General Counsel

FROM: Treva Saunders
Interim Associate General Counsel

DATE: April 3, 2014

SUBJECT: Certification of Legal Sufficiency for proposed multiyear contract CFOPD-14-C-031 between Fast Enterprises, LLC and the Office of the Chief Financial Officer on behalf of the Office of Tax and Revenue for the Modernized Integrated Tax System.

1. Description of Proposed Contract

Under proposed multiyear contract CFOPD-14-C-031 Fast Enterprises, LLC (Fast) will provide services and equipment for the Modernized Integrated Tax System for the District of Columbia, Office of Tax and Revenue. The services include implementation of an integrated set of one or more commercial off the shelf products to support tax functionality. The contract has a five year base term and two, one year options. The firm fixed cost of the base term is $37,400,000.

2. Procurement Process

On March 1, 2013, the Office of the Chief Financial Officer’s Office of Contracts issued RFP No. CFOPD-13-R-019. On May 10, 2013, three proposals were received. The Source Selection Evaluation Board (SSEB) determined that the proposal from Fast was within the competitive range and received the highest total evaluation points. The SSEB recommended that the contract be awarded to Fast.

By Determination and Findings, the Contracting Officer determined that (i) the proposed contract price is fair and reasonable, (ii) Fast is a responsible contractor, and (iii) it is in the best interest of the District to issue a multiyear contract with a total term, including the base and option years, that exceeds five years. Based on the above, the Contracting Officer proposes to award the multiyear contract to Fast.
3. Legal Review

I have reviewed the proposed contract and find it to be legally sufficient. Fast has subcontracted 35% of this contract to West End Travel and Enlightened, Inc., two certified small business enterprises, in accordance with the subcontracting requirements of D.C. Official Code §2-218.46(a)(2). Fast self-certified that they do not have any pending legal claims against the District.

The contract packet includes:

(1) Council Summary;
(2) Certification of Funding Availability;
(3) Tax verification from the Office of Tax and Revenue;
(4) Tax verification from the Department of Employment Services;
(5) Subcontracting Plan;
(6) Proposed Contract No. CFOPD-14-C-031;
(7) Determination and Findings for Price Reasonableness;
(8) Determination and Findings for Contractor Responsibility;
(9) Determination and Findings for a Multiyear Contract; and
(10) Determination and Findings for a Contract to Exceed Five Years.

This contract requires District of Columbia Council approval.
Enclosed for consideration by the Council of the District of Columbia is the proposed Contract CFOPD-14-C-031 with Fast Enterprises, LLC to provide services and equipment for a Modernized Integrated Tax System (MITS) for the District.

The acquisition package associated with the subject contract has been reviewed by this office for adequacy and procurement sufficiency relative to the District of Columbia Procurement Practices Reform Act of 2010, DC Official Code §2-351.01.

No deficiencies have been noted.

If you should have questions or comments concerning any aspect of the foregoing or this Office's review, please advise. All questions or clarifications related to this contract extension should be directed to Drakus Wiggins, Contracting Officer, at (202) 442-7121.